

Master Fee Schedule

Effective July 1, 2024

**Fees increased by 2024 CPI-W for Urban Wage Earners and Clerical SF-OAK-HAYWARD of 4% per Reso 23-46*

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
	Planning Applications			
1	Land Use Application Filing Fee	New		\$114.40
2	Public Notice Fee	New		\$211.12
3	General Plan Amendment	17,163.24		\$7,936.24
4	Zone Change (including map)	8,577.98		\$8,017.36
5	Annexation	8,577.98		\$12,296.96
6	Development Agreement	5,361.24		\$12,411.36
7	Ordinance Revision (text amendment)	5,897.36		\$6,877.52
8	Overlay District Plan	8,577.98		\$12,455.04
9	Planned Development Plan	8,041.86		\$11,812.32
	Use Permit			
10	Non-Residential Use Classifications up to 7,500 sq. ft. or Residential Use Classifications up to 6 units (Commission/Council Level)	5,361.24		\$5,194.80
11	Non-Residential Use Classifications more than 7,501 sq. ft. or Residential Use Classifications 7 or more units (Commission/Council Level)	14,514.83		\$6,673.68
12	Condominium Conversion or Mobile Home Park Conversion Use Permit	9,246.06		\$7,510.88

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
13	Other Use Permits (e.g., solar or wind renewable energy, grading)	5,361.24		\$6,916.00
14	Use Permit (staff level)	2,144.50		\$3,298.88
15	Use Permit (temporary)	536.12		\$1,895.92
16	Use Permit Amendment	New		\$3,282.24
	Variance			
17	Variance (Staff-Single Family Residences)	2,144.50		\$3,700.32
18	Variance (Commission)	5,361.24		\$4,664.40
	Design Review			
19	Administrative Design Review (Historic District Single Family Alteration)	858.21		\$802.88
20	Administrative Design Review (All other, includes Objective Design Review)	1,286.28		\$2,540.72
21	Commission Design Review (Historic District Single Family Alteration)	2,680.62		\$1,504.88
22	Commission Design Review (Existing Structure Alteration, excl. Single Family)	1,286.28		\$4,314.96
23	Commission Design Review (New Structure or Major Alteration)	118.00		\$5,986.24
24	Design Review - Minor Mod. to Approved Plans	New		\$323.44
25	Design Review Amendment	New		\$1,544.40
26	Design Review Exemption or Exception to Criteria	New		\$241.28
	Housing			

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
27	Preliminary Housing Application 2+ Units (SB 330)	New		\$3,646.24
28	Ministerial Housing Application - Parcel Map (SB 9)	New		\$5,684.64
29	Ministerial Housing Application - By Right Development Review	New		\$6,612.32
	Subdivision Applications			
30	Tentative Map / Parcel Map - 4 or fewer lots	10,573.00		\$7,999.68
31	Tentative Map - 5 or more lots	13,960.00		\$10,596.56
32	Vesting Tentative Map / Parcel Map - 4 or fewer lots	13,273.23		\$10,075.52
33	Vesting Tentative Map - 5 or more lots	16,248.92		\$14,466.40
34	Lot Line Adjustment or Certificate of Compliance	2,144.50		\$3,155.36
35	Parcel Merger/Unmerge	4,288.99		\$3,396.64
36	Waiver of Parcel Map (includes Certificate of Compliance)	2,288.92		\$4,485.52
37	Reversion to Acreage	10,298.57		\$4,162.08
38	Certificate of Correction- Minor Corrections approved by staff	2,288.92		\$1,200.16
39	Amendment to Approved Map or Agreement needing Council/Commission action	6,865.71		\$4,501.12
40	Extension of Approved Map	686.78		\$1,200.16
	Appeals and Extensions			

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
41	Appeal/Rehearing/Review	536.12		\$1,664.00
42	Extension of Approval (Staff)	214.03		\$878.80
43	Extension of Approval (Commission)	858.21		\$1,816.88
	Signs			
44	Wall or Shingle Sign Permit (Per Site)	161.05		\$180.96
45	Sign permit - Freestanding New or Structural Mod	New		\$1,638.00
46	Sign Program (Multi-tenant Building)	3,216.74		\$2,299.44
47	Amendment to Sign Program	New		\$1,968.72
	Short Term Rentals			
48	Short Term Rental License -Hosted	268.00		\$301.60
49	Short Term Rental License - Unhosted	1,224.00		\$1,392.56
50	Short Term Rental License - Renewal	161.00		\$180.96
	Donation Bins			
51	Donation Bin Not-for Profit (Zoning Permit)	259.75		\$573.04
52	Donation Bin For Profit (Zoning Permit)	519.50		\$573.04
	Mobile Food Vendors			
53	Mobile Food Vendors Permit - New	596.39		\$711.36
54	Mobile Food Vendors Permit - Renewal	107.02		\$180.96
	Mills Act			

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
55	New Mills Act Contract	1,608.37		\$6,063.20
56	Mills Act Contract Amendment	New		\$3,765.84
57	Mills Act Inspection and Annual Report	New	Per Contract	\$376.48
	Other Zoning Actions			
58	Zoning Permit	107.02		\$254.80
59	Home Occupation Permit	107.02		\$191.36
60	Trees and Views Complaint	New		\$1,754.48
61	Zoning Compliance Letter	322.09	first two hours	\$254.80
	Construction			
62	Construction Permit Review (1 check/1 re-check) - Minor Permits	107.02		\$120.64
63	Construction Permit Review (1 check/1 re-check) - Non-Minor (e.g., New Structure, Building Addition, Compliance with MMRP or Conditions of Approval)	New		\$604.24
64	Hourly Review of Construction Permits - 3rd and subsequent submittals	New	per hour	\$120.64
65	Field Inspection	118.00	per inspection	\$150.80
	Environmental Review			

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
66	Exemption from CEQA	268.06		\$447.20
67	Initial Study/Negative Declaration	5,361.24		\$3,531.84
68	Initial Study/Mitigated Negative Declaration	10,722.48		\$4,980.56
69	Environmental Impact Report	10,722.48		\$8,940.88
Other Fees and Charges				
70	Pre-Application Meeting	1,139.78		\$2,829.84
71	Review of Engineering Applications/Permits	New		\$120.64
72	Consultant Services/ Contract Management	Cost of Service plus 15% of project cost for city administrative fees		Cost of Service plus 25% of project cost for city administrative fees
73	ALUC Review	536.12		\$288.08
74	Document Copies and/or Imaging	Refer to Miscellaneous Fees		Refer to Miscellaneous Fees

Planning

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
75	Document Recording (excludes CEQA)	New		\$281.84
76	Flood Plain Administrator	New	per hour	\$178.88
77	Field Visit - By Owner/Applicant Request or for Permit Compliance	New		\$150.80
78	General Plan and Advance Planning Update Fee	New	% of all Planning fees collected	7%
79	Technology and Documentation Retention Fee	New	% of all Planning fees collected	21%

NOTES:

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Any third party or regulatory fees or charges will be passed on directly to the applicant in addition to the fees listed in the fee schedule. Online payments will pay transaction fee that is assessed by payment processing platform through permit software.

Building

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
FEE INDEX:				
	Fee Index	New		NA

VALUATIONS				
	Minimum established valuations			NA

ADMINISTRATIVE FEES				
1	Administrative fee minimum	176.63		\$208.00
2	Alternative Materials & Methods Request (AMMR Review)	New		\$334.88
3	Application Extension - Plan Review	Per BMC		\$83.20
4	Application Fee (Permit)	80.00		\$83.20
5	Appeal Filing Fee	161.00		\$475.28
6	Contract Services Invoice Cost Recovery for Plan Review and Processing	New		Admin fee (15% of contract service invoice)
7	Permit Reactivation	New		Per BMC
8	General Plan and Advance Planning Update Fee	New		NA
9	Plan Duplication Request (Copyrighted By Design Professional)	70.00		\$228.80
10	Refund (Application/Permit)	177.00		\$208.00
11	Special Inspection List (Verify Professional)	New		\$189.28
12	Stop Work Order (Work Without a Permit)	1,000.00		\$1,000.00
13	Technician Processing Fee (TPC)	New		\$40.56
14	Technology and Documentation Retention Fee	New		21%
15	Temporary Certificate of Occupancy Issuance	276.37		\$340.08

PLAN REVIEW FEES

Building

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
16	Plan Review (75% of building inspection fee)	per BMC		NA
17	Plan Review - Expedited (Building Only)	New		Per Benicia Plan Review Fee Table-2A.
18	Plan Review Hourly Rate	177.00		\$167.44
19	Plan Review - CASp (Up to first 3 hrs of review)	482.10		\$502.32
20	Plan Review - CASp Hourly Rate	161.05		\$167.44
21	Plan Review - Changes, additions, or revisions not affecting valuation	176.63		\$167.44
22	Plan Review - Changes, Additions, or Revisions increasing valuation	New		Per Benicia Plan Review Fee Table-2A
23	Plan Review - Earthquake Fault (Alquist Priolo)	New		\$167.44
24	Plan Review - Flood Plain (Commercial)	322.14		\$357.76
25	Plan Review - Flood Plain (Residential)	161.07		\$178.88
26	Plan Review - MEP's (Commercial)	New		Per Benicia Inspection Fee Table-4A
27	Plan Review - MEP's (Residential)	New		Per Benicia Inspection Fee Table-3A
28	Plan Review - Master Plans (Subdivisions, Apartments, etc.)	Per BMC		Per BMC
29	Plan Review - Unreinforced Masonry Buildings	New		\$334.88

INSPECTION FEES

30	Inspection	per BMC		Per Benicia Inspection Fee Table-2
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#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
31	Inspection (Hourly Rate)	New		\$132.08
32	Inspection fees required by plan changes, additions, or revisions increasing valuation	New		Per Benicia Inspection Fee Table-2
33	Inspections - outside of normal business hours (minimum 4 hours @ 1.5 time)	176.63		\$672.88
34	Life Safety Code Compliance - Inspection	101.82		\$132.08
35	Re-inspection Fee and/or Phasing Inspection Fee	176.63		\$151.84

COMMERCIAL FEES:

CASp Fees (Commercial & Multi-Family):

36	CASp Inspection	161.05		\$167.44
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DEMOLITION FEES:

37	Demolish (Interior Non-Structural)	415.00		\$172.64
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38	Demolish Structure ea.	630.00		\$304.72
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Electrical Fees:

39	Electrical Scope of Work	2% of valuation		Per Commercial MEP Valuation Fee Table-4A
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Mechanical Fees:

40	Mechanical Scope of Work	2% of valuation		Per Commercial MEP Valuation Fee Table-4A
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Plumbing Fees:

41	Plumbing Scope of Work	2% of valuation		Per Commercial MEP Valuation Fee Table-4A
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Energy Improvements Fees:

42	Electric Vehicle (EV) Charging System including transformer equipment plus 1 Charging Station	New		\$104.00
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43	Electric Vehicle (EV) each additional Charging Station	New		\$52.00
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44	PV Solar Includes Energy Storage System	Per Commercial Solar Table-5 (Mandated by State)		Per Commercial Solar Table-5 (Mandated by State)
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45	Thermal (Water) Systems	Per Commercial Solar Table-5A (Mandated by State)		Per Commercial Solar Table-5A (Mandated by State)
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Building

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
WELO Fees:				
46	MWELO Plan Review - Commercial	1,126.28		\$334.88
47	MWELO Inspection - Commercial (500 - 2500 sf landscaping)	New		\$167.44
48	MWELO Inspection - Commercial (2501 sf or greater landscaping)	New		\$250.64

RESIDENTIAL FEES				
DEMOLITION FEES:				
49	Demolish Pool/Spa ea.	New		\$114.40
51	Demolish Structure ea.	330.00		\$304.72
Electrical Fees:				
Electrical - Flat Fees:				
52	Electric Meter/Sub-Panel Replacement ea.	176.63		\$132.08
53	Generator Installation (Including gas) ea.	New		\$223.60
Electrical - Valuation Based Fees:				
54	Electrical Work (Not in Flat Fees)	New		Per Residential MEP Valuation Table-3
General Construction Type Fees:				
55	Foundation: CA Earthquake Retrofit Brace/Bolt Program	New		\$184.08
56	Re-Roof	180.27 / 70.00		1st 10 squares @ \$187.50, ea. Additional 10 sq. @ \$72.80
57	Window Replacement(s) (Remove & Replace No Framing Changes)	384 / 231		\$264.16
Mechanical Fees:				
Mechanical - Flat Fees:				
58	Air Conditioning Replacement ea.	176.63		\$96.72
59	Air Conditioning (1) & Furnace (1) Combination Replacement	New		\$132.08
60	Furnace, Heat Pump, Wall Heater Replacement ea.	92.47		\$96.72
61	Mini-Split each system	New		\$96.72
Mechanical - Valuation Based Fees:				
62	Mechanical Work (Not in Flat Fees)	New		Per Residential MEP Valuation Table-3
Plumbing Fees:				
Plumbing - Flat Fees:				
63	Gas Meter (Release Only)	176.63		\$132.08
64	Gas Shut Off Device	New		\$72.80
65	Sewer Line Replacement	69.61		\$72.80

Building

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
66	Water Heater (Tank or Tankless) Replacement in Same Location ea.	68.57		\$72.80
	Plumbing - Valuation Based Fees:			
67	Plumbing Work (Not in Flat Fees)	New		Per Residential MEP Valuation Table-3
	Energy Improvements Fees:			
68	Electric Vehicle (EV) Charging System(s) or Outlet(s)	New		\$48.88
69	PV Solar includes Backup Batteries & EV Charger	Per State Mandate		Per Residential Solar Table-6 (Mandated by State)
70	Thermal (Water) Systems	Per State Mandate		Per Residential Solar Table-6A (Mandated by State)
	WELO Fees:			
71	MWELo Plan Review - Residential	804.186		\$167.44
72	MWELo Inspection - Residential (500 - 2500 sf landscaping)	New		\$167.44
73	MWELo Inspection - Residential (2501 sf or greater landscaping)	New		\$250.64

For Services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Application and Technician Processing Fee (TCP) fees are non-refundable.



Community Development Department

Fee Table Effective 2024-07-01

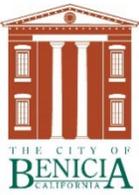
CPI-W (April 24): 4%

City of Benicia Valuation Table-1									
Square Foot Construction Costs*									
<i>Building permit valuation shall include total value of the work for which a permit is being issued, such as electrical, gas, mechanical, plumbing equipment and other permanent systems, including materials and labor.</i>									
Occupancy Groups	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	355.53	343.56	335.47	322.75	303.64	294.25	312.90	281.56	272.60
A-1 Assembly, theaters, without stage	325.36	313.38	305.30	292.58	273.46	264.07	282.72	251.39	242.42
A-2 Assembly, nightclubs	286.09	277.60	269.71	260.56	244.35	237.39	251.20	222.11	214.92
A-2 Assembly, restaurants, bars, banquet halls	285.05	276.56	267.63	259.52	242.27	236.35	250.16	220.03	213.88
A-3 Assembly, churches	330.13	318.15	310.07	297.35	278.71	269.32	287.49	256.63	247.67
A-3 Assmby, gen., comm. halls, libraries, museums	281.64	269.66	260.54	248.85	229.00	220.65	239.00	206.92	199.00
A-4 Assembly, arenas	324.32	312.34	303.22	291.54	271.38	263.03	281.68	249.31	241.38
B Business	276.26	266.13	256.31	245.49	223.61	214.83	235.85	197.34	188.42
E Educational	294.00	283.94	276.47	264.56	246.94	234.47	255.44	215.84	209.10
F-1 Factory and industrial, moderate hazard	168.17	160.38	150.48	145.54	129.71	123.25	139.07	107.54	100.70
F-2 Factory and industrial, low hazard	167.13	159.34	150.48	144.50	129.71	122.21	138.03	107.54	99.66
H-1 High Hazard, explosives	156.88	149.09	140.23	134.25	119.78	112.28	127.78	97.61	0.00
H234 High Hazard	156.88	149.09	140.23	134.25	119.78	112.28	127.78	97.61	89.74
H-5 HPM	276.26	266.13	256.31	245.49	223.61	214.83	235.85	197.34	188.42
I-1 Institutional, supervised environment	279.88	270.28	262.23	251.65	231.42	225.02	251.97	207.46	201.23
I-2 Institutional, hospitals	460.08	449.95	440.12	429.31	406.24	0.00	419.67	379.98	0.00
I-2 Institutional, nursing homes	320.03	309.90	300.08	289.26	268.97	0.00	279.62	242.71	0.00
I-3 Institutional, restrained	313.54	303.41	293.58	282.77	262.76	252.94	273.13	236.50	225.50
I-4 Institutional, day care facilities	279.88	270.28	262.23	251.65	231.42	225.02	251.97	207.46	201.23
M Mercantile	213.43	204.94	196.01	187.90	171.42	165.50	178.54	149.18	143.03
R-1 Residential, hotels	282.82	273.22	265.18	254.59	234.03	227.64	254.92	210.07	203.84
R-2 Residential, multiple family	236.75	227.15	219.10	208.52	189.30	182.91	208.84	165.35	159.11
R-3 Residential, one- and two-family dwellings	220.48	214.51	208.98	203.83	197.89	190.72	200.37	183.58	172.73
R-4 Residential, care/assisted living facilities	279.88	270.28	262.23	251.65	231.42	225.02	251.97	207.46	201.23
S-1 Storage, moderate hazard	155.84	148.05	138.15	133.21	117.70	111.24	126.74	95.53	88.70
S-2 Storage, low hazard	154.80	147.01	138.15	132.17	117.70	110.20	125.70	95.53	87.66
U Utility, miscellaneous	120.10	113.31	106.75	102.06	92.03	85.17	97.61	72.55	69.14

***50% of the calculated value is used for alterations or repairs.**

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$23.20 per sq. ft.

Valuation per Benicia City Code 109.3.



Community Development Department

Fee Table Effective 2024-07-01

Building Inspection Fee Table-2					
Total Project Valuation:		Base Fee:	Incremental Rate*:	Inspection Fee:	
\$0.01	- \$500.00	= \$132.08	n/a	\$132.08	
\$500.01	- \$2,000.00	= \$132.08	\$4.00	The first \$500 plus \$4 for each additional \$100, or fraction thereof	
\$2,000.01	- \$25,000.00	= \$192.08	\$18.24	The first \$2,000 plus \$18.24 for each additional \$1,000, or fraction thereof	
\$25,000.01	- \$50,000.00	= \$611.60	\$13.12	The first \$25,000 plus \$13.12 for each additional \$1,000, or fraction thereof	
\$50,000.01	- \$100,000.00	= \$939.60	\$9.12	The first \$50,000 plus \$9.12 for each additional \$1,000, or fraction thereof	
\$100,000.01	- \$500,000.00	= \$1,395.60	\$7.29	The first \$100,000 plus \$7.29 for each additional \$1,000, or fraction thereof	
\$500,000.01	- \$1,000,000.00	= \$4,311.60	\$6.20	The first \$500,000 plus \$6.2 for each additional \$1,000, or fraction thereof	
\$1,000,000.01	- and Up	= \$7,411.60	\$4.00	The first \$1,000,000 plus \$4 for each additional \$1,000, or fraction thereof	

Table is for building inspection fees with Total Project Valuation including the full cost of labor & materials either provided by contract cost or by using the Benicia Valuation Table-1. Inspection fee tiers scale off of the minimum hourly inspector cost for one (1) site visit.

***The Incremental Rate will increase annually according to the Consumer Price Index, consistent with Resolution No. 23-46, which requires the Base Rates to be recalculated.**

Building Plan Review Fee Table-2A	
75% of the Building Inspection Fee:	Min 1 hour full cost recovery for staff or contract plan check



Community Development Department

Fee Table Effective 2024-07-01

<u>Residential:</u>						
Mechanical-Electrical-Plumbing Inspection Fee Table-3						
<u>Valuation:</u>			<u>Base Fee:</u>	<u>Incremental Rate*:</u>	<u>Inspection Fee:</u>	
\$0.01	-	\$2,540.00	=	\$132.08	n/a	\$132.08
\$2,540.01	-	\$5,000.00	=	\$132.08	0.0520	The first \$2,450 plus 5.2 % for each additional dollar
\$5,000.01	-	\$10,000.00	=	\$260.00	0.0416	The first \$5,000 plus 4.16 % for each additional dollar
\$10,000.01	-	\$15,000.00	=	\$468.00	0.0312	The first \$10,000 plus 3.12 % for each additional dollar
\$15,000.01	-	\$20,000.00	=	\$624.00	0.0260	The first \$15,000 plus 2.6% for each additional dollar
\$20,000.01	-	and Up	=	\$754.00	0.0208	The first \$20,000 plus 2.08 % for each additional dollar

<u>Residential:</u>	
Mechanical-Electrical-Plumbing Plan Review Fee Table-3A	
75% of the MEP Inspection Fee:	Min 1 hour full cost recovery for staff or contract plan check
<p><i>For projects where the scope of work only includes Mechanical, Electrical, and/or Plumbing work, use the valuation based MEP Table instead.</i></p>	

***The Incremental Rate will increase annually according to the Consumer Price Index, consistent with Resolution No. 23-46, which requires the Base Rates to be recalculated.**



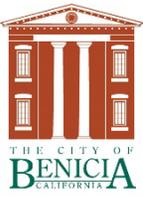
Community Development Department

Fee Table Effective 2024-07-01

Commercial:						
Mechanical-Electrical-Plumbing Inspection Fee Table-4						
Valuation:			Base Fee:	Incremental Rate*:	Inspection Fee:	
\$0.01	-	\$6,350.00	=	\$132.08	n/a	\$132.08
\$6,350.01	-	\$1,000,000.00	=	\$132.08	0.0208	The first \$6,350 plus 2.08 % for each additional dollar
\$1,000,000.01	-	and Up	=	\$20,800.00	0.0104	The first \$1,000,000 plus 1.04 % for each additional dollar

Commercial:	
Mechanical-Electrical-Plumbing Plan Review Fee Table-4A	
75% of the MEP Inspection Fee:	Min 1 hour full cost recovery for staff or contract plan check
<p><i>For projects where the scope of work only includes Mechanical, Electrical, and/or Plumbing work, use the valuation based MEP Table instead.</i></p>	

***The Incremental Rate will increase annually according to the Consumer Price Index, consistent with Resolution No. 23-46, which requires the Base Rates to be recalculated.**



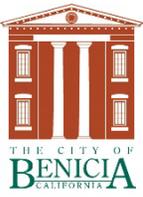
Community Development Department

Fee Table Effective 2024-07-01

Commercial - Solar System Table-5 Roof or Ground Mounted				
<u>System Size (Total kW):</u>		<u>Base Fee:</u>	<u>Incremental Increase</u>	<u>Permit Fee</u>
0.00	- 50.00	\$1,000.00	n/a	\$1,000.00
50.01	- 250.00	\$1,000.00	\$7.00	The first 50 kW at \$1,000, plus \$7 for each additional 1 kW, or fraction thereof.
250.01	- and Up	\$1,400.00	\$5.00	The first 250 kW @ \$1,400 plus \$5 for each additional 1 kW, or fraction thereof.

Commercial - Thermal System Table-5A Roof or Ground Mounted				
<u>System Size (Total kW):</u>		<u>Base Fee:</u>	<u>Incremental Increase</u>	<u>Permit Fee</u>
0.00	- 30.00	\$1,000.00	n/a	\$1,000.00
30.01	- 260.00	\$1,000.00	\$7.00	The first 30 kW at \$1,000 plus \$7 for each additional 1 kW, or fraction thereof.
260.01	- and Up	\$2,610.00	\$5.00	The first 260 kW @ \$2,610 plus \$5 for each additional 1 kW, or fraction thereof.

*Per California State Law



Community Development Department

Fee Table Effective 2024-07-01

Residential - Solar System Table-6 Roof or Ground Mounted

<u>System Size (Total kW):</u>	<u>Base Fee:</u>	<u>Incremental Increase</u>	<u>Permit Fee</u>
0.00 - 15.00	\$450.00	n/a	\$450.00
15.01 - and Up	\$1,000.00	\$15.00	The first 15 kW at \$450, plus \$15 for each additional 1 kW, or fraction thereof.

Residential - Thermal System Table-6A Roof or Ground Mounted

<u>System Size (Total kW):</u>	<u>Base Fee:</u>	<u>Incremental Increase</u>	<u>Permit Fee</u>
0.00 - 10.00	\$450.00	n/a	\$450.00
10.01 - and Up	\$1,000.00	\$15.00	The first 10 kW at \$450, plus \$15 for each additional 1 kW, or fraction thereof.

*Per California State Law

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
1	PERMITS		
2	Encroachment Permits		
3	Minor Work		
4	Public right-of-way improvements or temporary storage - 500 SF or less, including driveway approach, drainage, sewer lateral, or water service for residence.		
5	Permit Fee, includes permit issuance & 0.5 hour inspection		\$477.36
6	Plan Check Fee, if required		\$251.68
7	Additional Inspection Fee, if required		\$136.24
8	Performance Bond (cash deposit)		\$520.10
9	Major Work		
10	Public right-of-way improvements - greater than 500 SF and/or improvements requiring engineering plans and traffic control plan.		
11	Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$934.96
12	Additional Plan Check Fee, if required		\$251.68
13	Additional Inspection Fee, if required		\$204.88
14	Performance Bond (est. costs)		\$2,080.50
15	Utilities - Major work		
16	Major work defined as greater than \$25,000 performed by public utilities - PG&E, AT&T, cable, fiber optics		
17	Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$1,097.20
18	Additional Plan Check Fee, if required		\$251.68

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
19	Additional Inspection Fee, if required		\$204.88
20	Private Developments		
21	Work not listed under Encroachment Permits that require plan review		
22	Plan Check Fee		
23	Up to \$50,000 estimated cost, up to 2 plan checks		\$665.60
24	\$50,001 to \$250,000 estimated cost		\$1,168.96
25	Over \$250,000 estimated cost		\$1,673.36
26	Additional Plan Check Fee, if required		\$251.68
27	Inspection Fee		
28	Up to \$50,000 estimated cost, up to 2 inspections		\$410.80
29	\$50,001 to \$250,000 estimated cost, up to 8 inspections		\$684.32
30	Over \$250,000 estimated cost, up to 16 inspections		\$1,369.68
31	Additional Inspection Fee, if required		\$204.88
32	Performance Bond (Based on Estimated Costs)		\$10,722.50
33	Grading Permits		
34	Minor Work		
35	Grading less than 5,000 cubic yards, with cuts/fills less than 4 feet and/or engineered grading not required by City Engineer.		
36	Permit Fee		\$304.72
37	Plan Check Fee		\$665.60
38	Inspection Fee		\$684.32
39	Performance Bond (est. costs)		\$2,144.50
40	Major Work / Development		
41	Grading more than 5,000 cubic yards, cuts/fills over 4 feet, and/or engineered grading required by the City Engineer.		

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
42	Permit Fee		\$386.88
43	Plan Check Fee		
44	Up to \$50,000 estimated cost, 1 plan check		\$827.84
45	\$50,001 to \$250,000 estimated cost, up to 2 plan checks		\$1,168.96
46	Over \$250,000 estimated cost, up to 2 plan checks		\$1,510.08
47	Additional Plan Check Fee, if required		\$162.24
48	Inspection Fee		
49	Up to \$50,000 estimated cost, 1 inspection		\$0.00
50	\$50,001 to \$250,000 estimated cost, up to 4 inspections		\$1,095.12
51	Over \$250,000 estimated cost, up to 12 inspections		\$1,643.20
52	Additional Inspection Fee, if required		\$204.88
53	Performance Bond (est. costs)		\$5,361.20
54	Misc. Other - Swimming Pool		
55	Permit Fee, in addition to Encroachment Permit (if required)		\$373.36
56	Construction Hydrant Permit		
57	Permit Fee		
58	Hydrant meter set and removal		\$89.44
59	Meter Hydrant Deposit		\$2,000.00

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
60	OTHER FEES		
61	Final Parcel Map / Map Check Fee		
62	This involves staff review of legal maps including parcel maps, subdivision maps and certificates of compliance.		
63	Minimum processing fee		\$1,778.40
64	Plan check fee		\$1,778.40
65	Street / Alley Vacation Process Fee		
66	This involves staff review of street/alley vacations and taking the application through the approval process.		
67	Minimum processing fee		\$1,571.44
68	Plan check fee		\$785.20
69	Registered Land Surveyor Review, if required		\$2,408.20
70	Miscellaneous Administrative Fees		
71	Long-term Encroachment Agreement, term per agreement		\$1,554.80
72	Additional Agreement Fee, if required		\$889.20
73	News rack Permit Fee, per 2-year agreement		\$268.10
74	News rack Permit Fee, bi-annual (twice yearly) permit		\$214.40
75	Outdoor Dining Permit Fee, per establishment - one-time		\$206.96
76	Photocopies		
77	Set of Standard Plans & Design Criteria (per set)		\$111.28
78	Other City Documents (per page)		\$0.25
79	Transportation Oversize / Overload Permit		
80	This involves staff review and notification to police for vehicles exceeding legal limits.		\$200.70

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
81	Equivalent Fees and Charges		
82	Determined by Department Director		Varies
83	Related Fee Reduction		
84	Determined by Department Director		Varies
85	General Plan and Advance Planning Update Fee	% of Public Works Permits	7%
86	Technology and Documentation Retention Fee	% of Public Works Permits	21%
87	Storm Water Inspection		
88	Grading per lot of a subdivision		\$642.72
89	Storm Water Inspection		
90	Cost of project is \$0 - \$4,999		\$642.72
91	Cost of project is \$5,000 - \$24,999		\$986.96
92	Cost of project is \$25,000 - \$99,999		\$1,124.24
93	Cost of project is \$100,000 and above		\$1,423.76
94	Water Fees		
95	Returned Check Fee		
96	1st Returned Check		\$25.00
97	2nd and Subsequent Returned Checks		\$35.00
98	Delinquent Charge		10%
99	Tampering Fee		\$45.76
100	Labor Cost - per hour (In addition to tampering fee if applicable; material at full cost)		\$116.48
101	Excessive Inspection Fee (more than 3 in any 6 month period)		\$91.52

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
102	Start Service (same day)		\$80.08
103	Reconnect fee		\$50.00
104	Backflow Administration Fee		\$49.92
105	Non-compliant Backflow Fine	Fine	\$400.00
106	Fire Flow Testing Fee		\$232.96
107	Excessive Reconnection Penalty		\$155.51
108	Sewer Fees		
109	Returned Check Fee		
110	1st Returned Check		\$25.00
111	2nd and Subsequent Returned Checks		\$35.00
112	Delinquent Charge		10%
113	Pretreatment Inspection Fee		\$376.48
114	Pretreatment Permit Fee		\$376.48

Public Works - Engineering

#	Fee Description	Unit	Fee effective 07-01-2024
115	Post-construction Best Management Practice Monitoring Fee - Residential annual inspection fee for homes which have a maintenance and operations agreement with the City		\$432.64
116	Post-construction Best Management Practice Monitoring Fee - Commercial annual inspection fee for commercial which have a maintenance and operations agreement with the City		\$501.28

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Library

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
1	Lost or Damaged Material Charge			
2	Cost of replacement as indicated in the materials record	Actual Cost		Actual Cost
3	Library Card Replacement	0.00		\$0.00
4	Internet/Public Access Printer			
5	Black & White - per page	0.15		\$0.15
6	Color - per page	0.50		\$0.35
7	Public Copier			
8	Black & White: 8.5" x 11" - per page	0.15		\$0.15
9	B&W: 8.5" x 14" - per page	0.15		\$0.15
10	B&W: 11" x 17" - per page	0.30		\$0.30
11	Color: 8.5" x 11" , 8.5" x 14" - per page	0.50		\$0.35
12	Color: 11" x 17" - per page	1.00		\$0.60
13	Room Rental Per Hour			
14	Edna Clyne	22.00	per hour	\$26.00
15	Dona Benicia	32.00	per hour	\$41.60
16	1/2 Dona Benicia	22.00	per hour	\$26.00
17	Piano Use in Meeting Room	10.00	per hour	\$10.40
18	Proctoring Fee			
19	First three hours	27.00		\$31.20
20	Additional per hour charge	5.00		\$5.20
21	Monitored Proctoring Fee			
22	First three hours	50.00		\$52.00
23	Additional per hour charge	10.00		\$10.40
24	Items for Purchase			
25	MP3 Cords	1.50		\$1.56
26	Earbuds	1.00		\$1.04
27	Earbuds with Microphone	New		\$5.20
28	Miscellaneous Other Fees			

Library

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
29	Refundable Rental Deposit	54.00		\$75.00
30	Flash Drive - per item	5.00		\$5.20
31	Blank Paper - per page	0.05		\$0.05
32	Blank Business Envelope - per envelope	0.25		\$0.26
33	Fax - per page	\$1 - \$25 max.		\$1 - \$25 max.
34	Equivalent Fees and Charges			
35	Determined by Department Director	Varies		Varies
36	Related Fee Reduction			
37	Determined by Department Director	Varies		Varies

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Finance

#	Fee Description	Current Fee/Charge	Current Year CPI-W (2024)	Unit	Fee effective 07-01-2024
1	Business License				
2	Third Party Processing Business License Fee - Pass Through	14.00	4%%		\$18.72
3	Checks and Payments				
4	Return Check Fee - Trust				
5	1st Returned Check	25.00	NA		\$25.00
6	2nd and Subsequent Returned Checks	35.00	NA		\$35.00
7	Miscellaneous				
8	Equivalent Fees and Charges - Per Hour	154.00	4.0%		\$109.20
9	Related Fee Reduction - Per Hour	154.00	4.0%		\$109.20

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
1	Construction - Field Inspections - Plan Review			
2	<i>Preliminary Plan Review - Consultations - Meetings</i>			
3	In office design review/preliminary plan consultation meetings	174.55		\$247.86
4	Out of office design and/or consultation meetings	157.93		\$247.86
5	<i>Subdivisions</i>			
6	Major Subdivision Plan Review (21 or More Lots/Parcels)	594.31		\$9,532.54
7	Major Subdivision Plan Review (5 to 20 Lots/Parcels)	594.31		\$7,642.04
8	Minor Subdivision Plan Review (1 to 4 Lots/Parcels)	277.41		\$5,751.54
9	Single Family Home Review – access & water supply	277.41		\$388.04
10	<i>Water Supply – Fire Service Mains – Fire Hydrants</i>			
11	Private Fire Service Mains -Plan review time only	356.38		\$371.80
12	Private Fire Service System - Flush	198.45		\$247.86
13	Private Fire Service System - Hydrostatic Test	198.45		\$247.86
14	Rural Water Supply	356.38		\$495.73
15	<i>Building Construction – New Buildings and Tenant Improvements</i>			
16	New Construction or Building Additions Plan Review, under 1,000 s.f.	New		\$495.73
17	New Construction or Building Additions Plan Review, 1,000 to 2,000 s.f.	706.52		\$991.46
18	>2,000 s.f., per s.f. charge	0.21		\$0.62
19	Tenant Improvement Plan Review, first 1,000 s.f.	New		\$433.76
20	Tenant Improvement Plan Review, 1,001 to 2,000 s.f.	547.55		\$619.66
21	>2,000 s.f., per s.f. charge	0.21		\$0.62
22	<i>Fire Protection Systems</i>			
23	Tenant Improvement Fire Sprinklers (without calculations) - Up to 10 Heads	547.55		\$743.59
24	Plus each additional 10 heads charge in excess of 10 heads	13.51		\$123.93
25	Tenant Improvement Fire Sprinklers (with calculations) Up to 10 Heads	627.56		\$991.46
26	Plus each additional 10 heads charge in excess of 10 heads	13.51		\$123.93
27	New Commercial/Multi-Family Fire Sprinkler System (13 & 13R systems) - Up to 10 Heads	864.45		\$991.46
28	Plus each additional 10 heads charge in excess of 10 heads	13.51		\$123.93
29	Residential Fire Sprinkler System (single family home)	547.55		\$743.59
30	Standpipe System	706.52		\$991.46
31	Spray or Dipping Booth (includes booth and fire extinguishing system)	706.52		\$495.73
32	Pre-Action Fire Suppression System	706.52		\$991.46
33	Fixed Fire Suppression System – (wet/dry chem., water mist, etc.)	547.55		\$495.73
34	Clean Agent Fire Suppression System	864.45		\$743.59
35	Fire Pump Installation and Related Equipment	1,340.31		\$3,471.46
36	Commercial Cooking (Hood and Duct) Fire Suppression System	547.55		\$495.73
37	Smoke & Heat Vents	547.55		\$743.59
38	Smoke Management/Control System	1,340.31		\$2,478.65
39	Explosion Control (includes: vents, dust collection, etc.)	864.45		\$1,239.32
40	<i>Fire Alarm Systems</i>			
41	Fire Alarm System - Up to 10 Devices	706.52		\$1,239.32
42	Plus charge per initiating and notification device in excess of 10 devices	51.95		\$12.39
43	Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.)	547.55		\$371.80

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
44	Alarm Panel Communication Upgrade	New		\$371.80
45	Fire Alarm Panel Replacement Only	547.55		\$371.80
46	Flammable and Combustible Liquids (Storage - Piping - Dispensing)			
47	Install Underground Tanks	547.55		\$619.66
48	Remove Underground Tank	706.52		\$495.73
49	Install Aboveground Tank	547.55		\$495.73
50	Each additional tank	157.93		\$123.93
51	Abandon Underground Tank in Place	706.52		\$247.86
52	Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements)	547.55		\$495.73
53	Apply Interior Coating to Flammable Liquid Tanks	706.52		\$495.73
54	Compressed Gas Systems: LPG – CNG - Medical – Cryogenics			
55	Container Exchange Programs; LPG Tank Installation Without Dispensing	356.38		\$247.86
56	LPG – CNG – Hydrogen (Tank Install and/or Dispensing)	785.48		\$619.66
57	Medical or Compressed Gas Systems	785.48		\$619.66
58	Cryogenics Fixed Installation	785.48		\$991.46
59	Compressed Gas Storage	547.55		\$495.73
60	Special Hazards - Hazardous Materials			
61	Energy Storage Systems	547.55		\$1,227.04
62	Fuel Cell Power Systems	New		\$1,227.04
63	CO2 Enrichment System	750.00		\$991.46
64	Dust Collection Systems	627.56		\$1,487.19
65	Explosives Storage	864.45		\$1,103.11
66	Hazardous Materials Compliance Review	618.21		\$743.59
67	Hazardous Materials – Storage – Dispensing – Open/Closed Systems	1,094.07		\$743.59
68	Each additional tank	350.14		\$123.93
69	Plant Extraction System	1,000.00		\$1,289.30
70	Mechanical Refrigeration Systems	107.02		\$743.59
71	Solar Photovoltaic Power Systems	New		\$461.00
72	Gas Detection Systems	New		\$743.59
73	Motor Vehicle Repair Rooms and Booths	New		\$619.66
74	Industrial Ovens	New		\$619.66
75	High-Pile Rack Storage Systems			
76	High-Piled Combustible Storage (Rack, Solid Pile, Palletized)	107.02		\$619.66
77	Temporary Access Roads & Water Supply			
78	Install a Temporary Access Road – Residential and Commercial			
79	One and two family homes	256.00		\$495.73
80	Large development and commercial projects	461.00		\$991.46
81	Install a Temporary Water Supply System	461.00		\$991.46
82	Miscellaneous Submittals - Alternative Means and Methods			
83	Miscellaneous Submittals or Plans Review	461.00		\$595.01
84	Alternative Means and Methods Requests or Code Interpretation Review	356.38		\$681.86
85	Expedite Plan Review Requests Reviews Expedited as a Result of Working without Approved Plans	547.55		\$371.80
86	Demolition Permit Pursuant to Chapter 33, CFC	503.92		\$495.73
87	Emergency Responder Communication Coverage Systems	New		\$694.29
88	Speical Event Structures	New		\$694.29

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
89	Gates and Barricades Across Fire Apparatus Access Roads	New		\$307.43
90	FIRE CODE OPERATIONAL PERMITS			
91	Additive Manufacturing			
92	Primary/First Permit	New		\$290.95
93	Additional Permits	New		\$105.06
94	Aerosol Products, Aerosol Cooking Spray Products and Plastic Aerosol 3 Products			
95	Primary/First Permit	191.18		\$167.02
96	Additional Permits	35.33		\$105.06
97	Amusement Buildings			
98	Primary/First Permit	191.18		\$538.82
99	Additional Permits	35.33		\$105.06
100	Aviation Facilities			
101	Primary/First Permit	New		\$290.95
102	Additional Permits	New		\$105.06
103	Candles, Open Flame - A Occupancy			
104	Primary/First Permit	191.18		\$290.95
105	Additional Permits	35.33		\$105.06
106	CO2 Systems, Beverage Dispensing			
107	Primary/First Permit	190.00		\$290.95
108	Additional Permits	35.00		\$105.06
109	CO2 Enrichment System			
110	Primary/First Permit	425.00		\$290.95
111	Additional Permits	35.00		\$105.06
112	Carnivals - Fairs			
113	Primary/First Permit	331.44		\$290.95
114	Additional Permits	35.33		\$105.06
115	Cellulose Nitrate Film - Storage			
116	Primary/First Permit	260.79		\$290.95
117	Additional Permits	35.33		\$105.06
118	Combustible Dust-Producing Operations			
119	Primary/First Permit	New		\$290.95
120	Additional Permits	New		\$105.06
121	Combustible Fibers			
122	Primary/First Permit	New		\$290.95
123	Additional Permits	New		\$105.06
124	Combustible Liquid Storage			
125	Primary/First Permit	191.18		\$290.95
126	Additional Permits	35.33		\$105.06
127	Compressed Gases			
128	Primary/First Permit	191.18		\$290.95
129	Additional Permits	35.33		\$105.06
130	Cryogenics			
131	Primary/First Permit	191.18		\$290.95
132	Additional Permits	35.33		\$105.06
133	Cutting and Welding			
134	Primary/First Permit	191.18		\$290.95
135	Additional Permits	35.33		\$105.06
136	Dry Cleaning Plants			
137	Primary/First Permit	191.18		\$290.95

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
138	Additional Permits	35.33		\$105.06
139	Energy Storage Systems			
140	Primary/First Permit	New		\$290.95
141	Additional Permits	New		\$105.06
142	Exhibits and Trade Shows			
143	Primary/First Permit	260.79		\$290.95
144	Additional Permits	35.33		\$105.06
145	Explosive-Blasting Agents			
146	Primary/First Permit	366.77		\$290.95
147	Additional Permits	35.33		\$105.06
148	Fireworks/Pyrotechnical - Special Effects/Fireworks - Special Use Permit			
149	Primary/First Permit	402.09		\$925.52
150	Flammable Liquids			
151	Primary/First Permit	New		\$290.95
152	Additional Permits	New		\$105.06
153	Floor Finishing			
154	Primary/First Permit	New		\$290.95
155	Additional Permits	New		\$105.06
156	Fruit and Crop Ripening			
157	Primary/First Permit	New		\$290.95
158	Additional Permits	New		\$105.06
159	Hazardous Materials			
160	Primary/First Permit	260.79		\$414.89
161	Additional Permits	35.33		\$105.06
162	High-Piled Combustible Stock			
163	Primary/First Permit	191.18		\$290.95
164	Additional Permits	35.33		\$105.06
165	Hot-Work Operations			
166	Primary/First Permit	191.18		\$290.95
167	Additional Permits	35.33		\$105.06
168	HPM Facilities			
169	Primary/First Permit	New		\$290.95
170	Additional Permits	New		\$105.06
171	Indoor Growing Operation			
172	Primary/First Permit	331.00		\$290.95
173	Additional Permits	35.00		\$105.06
174	Industrial Ovens			
175	Primary/First Permit	New		\$290.95
176	Additional Permits	New		\$105.06
177	Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings			
178	Primary/First Permit	New		\$290.95
179	Additional Permits	New		\$105.06
180	Lithium Batteries			
181	Primary/First Permit	New		\$290.95
182	Additional Permits	New		\$105.06
183	LPG storage use			
184	Primary/First Permit	155.85		\$290.95
185	Additional Permits	35.33		\$105.06
186	Lumber Yards and Woodworking Plants			
187	Primary/First Permit	262.87		\$290.95

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
188	Additional Permits	35.33		\$105.06
189	Magnesium Working			
190	Primary/First Permit	191.18		\$290.95
191	Additional Permits	35.33		\$105.06
192	Miscellaneous Combustible Storage			
193	Primary/First Permit	191.18		\$290.95
194	Additional Permits	35.33		\$105.06
195	Mobile Fueling of Hydrogen Fueled Vehicles			
196	Primary/First Permit	New		\$290.95
197	Additional Permits	New		\$105.06
198	Motor Vehicle Fuel Dispensing			
199	Primary/First Permit	191.18		\$290.95
200	Additional Permits	35.33		\$105.06
201	Open Burning/Vendor Booth			
202	Primary/First Permit	107.02		\$330.67
203	Additional Permits	35.33		\$105.06
204	Open Flames and Torches			
205	Primary/First Permit	New		\$290.95
206	Additional Permits	New		\$105.06
207	Organic Coatings			
208	Primary/First Permit	191.18		\$290.95
209	Additional Permits	35.33		\$105.06
210	Ovens - Industrial			
211	Primary/First Permit	191.18		\$290.95
212	Additional Permits	35.33		\$105.06
213	Outdoor Assembly Event			
214	Primary/First Permit	New		\$290.95
215	Additional Permits	New		\$105.06
216	Places of Assembly			
217	Primary/First Permit	191.18		\$414.89
218	Additional Permits	35.33		\$105.06
219	Plant Extraction Systems			
220	Primary/First Permit	221.00		\$414.89
221	Additional Permits	35.00		\$105.06
222	Pyrotechnics and Special Effects Materials			
223	Primary/First Permit	New		\$925.52
224	Additional Permits	New		\$105.06
225	Pyroxylin Plastics			
226	Primary/First Permit	191.18		\$290.95
227	Additional Permits	35.33		\$105.06
228	Refrigeration Equipment			
229	Primary/First Permit	191.18		\$290.95
230	Additional Permits	35.33		\$105.06
231	Repair Garages and Motor Fuel-Dispensing Facilities			
232	Primary/First Permit	191.18		\$290.95
233	Additional Permits	35.33		\$105.06
234	Rooftop Heliports			
235	Primary/First Permit	New		\$290.95
236	Additional Permits	New		\$105.06
237	Spraying - Dipping			

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
238	Primary/First Permit	191.18		\$290.95
239	Additional Permits	35.33		\$105.06
240	Storage of Scrap Tire and Tire Byproduct			
241	Primary/First Permit	191.18		\$290.95
242	Additional Permits	35.33		\$105.06
243	Tents - Canopies			
244	Primary/First Permit	107.02		\$290.95
245	Additional Permits	35.33		\$105.06
246	Tire Rebuilding Plant			
247	Primary/First Permit	184.00		\$290.95
248	Additional Permits	34.00		\$105.06
249	Waste Handling			
250	Primary/First Permit	331.44		\$290.95
251	Additional Permits	35.33		\$105.06
252	Wood Products - Storage			
253	Primary/First Permit	191.18		\$290.95
254	Additional Permits	35.33		\$105.06
255	Fire Code Permit Inspections			
256	Additional Inspection - Related to Operational Permits	141.30		\$290.95
257	OTHER SERVICES AND CHARGES			
258	State Mandated Inspections - Multi-Family Residential - Hotels			
259	3-14 units (Primary/First Permit)	141.30		\$167.02
260	15-99 units (Primary/First Permit)	219.23		\$290.95
261	100-249 units (Primary/First Permit)	296.12		\$414.89
262	250 + units (Primary/First Permit)	331.44		\$538.82
263	State Required - Community Care Licensing Pre-Inspections			
264	Family Care Homes	155.85		\$786.68
265	Day Care	107.02		\$157.34
266	Private Schools	260.79		\$786.68
267	Additional Charges and Inspection Time			
268	Additional inspection time during normal business hours	78.96	per hour	\$167.02
269	Overtime and weekend inspections (2 hour min.)	316.90	per hour	\$290.95
270	Additional site inspection - Proir or during construction	78.96	per hour	\$167.02
271	Excessive Fire Inspection Fee	141.30		\$228.99
272	Re-submittals or revisions	350.14		\$290.95
273	Additional plan review time	78.96	per hour	\$290.95
274	Planning Application Review	157.93		\$538.82
275	Other Routine Annual Inspections	118.45		\$290.95
276	After hours	157.00		\$290.95
277	Engine Company Inspections	304.43		\$290.95
278	Fire Clearance Fee-Business License	107.02		\$290.95
279	Fire Department Response Charges			
280	First Responder Fee	323.00		\$501.28
281	Truck Company	406.25	per hour	\$715.55
282	Engine Company	406.25	per hour	\$707.39
283	Water Tender	271.18	per hour	\$482.76

Fire

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
284	Brush Engine	406.25	per hour	\$682.28
285	Paramedic-Rescue	271.18	per hour	\$707.39
286	Air Unit	271.18	per hour	\$293.02
287	Specialized Equipment	406.25	per hour	\$715.55
288	Staff Vehicles - Prevention	157.93	per hour	\$259.42
289	Staff Vehicles - Suppression	135.07	per hour	\$345.22
290	Supplies/equipment used	Actual Cost + 15%		Actual Cost + 15%
291	False Alarm Fees			
292	1st false alarm	No Charge		\$0.00
293	2nd false alarm within 12 months of 1st false alarm	323.00		\$355.73
294	3rd false alarm within 12 months of last false alarm	New		\$711.47
295	4th false alarm within 12 months of last false alarm	New		\$1,067.21
296	Additional false alarms within 12 months of last false alarm	323.00		\$1,422.94
297	Miscellaneous Charges			
298	Fire Report Copy	0.10	per page	Variable
299	Fire Extinguisher Training	100.00		\$371.80
300	Equivalent Fees and Charges - Determined by Fire Chief	Varies		Varies
301	Related Fee Reduction - Determined by Fire Chief	Varies		Varies
302	General Plan and Advance Planning Update Fee	New	% of Fire Permits	7%
303	Technology and Documentation Retention Fee	New	% of Fire Permits	21%

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

Miscellaneous Administrative

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
1	General Documents (8.5"x 11.0")			
3	Non-Bound (Std)	0.20	per page	\$0.30
4	Non-Bound (Color)	1.00	per page	\$0.45
5	Bound Documents (Comb/Spiral)	2.50		\$20.28
6	Copies (GC Sec. 81008)			
7	Any related documents	0.10	per page	\$0.10
8	Retrieval Fee (GC Sec. 81008)			
9	Limited to docs in storage >= 5 Years	5.00	per visit	\$5.00
10	Registration of Neglected, Vacant & Foreclosed Properties			
11	Registration of Neglected, Vacant & Foreclosed Properties (per property)	168.40		\$168.40
12	First Violation	107.20		\$100.00
13	Second Violation and subsequent violations within a one year period	1,072.20		\$1,000.00
14	Appeal Fee			
15	Processing Fee for damage to City Property	15% of cost of time and materials for replacement		18%
16	General City decisions	160.80		\$685.13

Parks & Community Services

#	Fee Description		Unit	Fee effective 07-01-2024
1	AQUATICS			
2	Individual Swim Pass	adult	30 swims	\$124.75
3		adult non-resident	30 swims	\$156.00
4		senior	30 swims	\$93.50
5		senior non-resident	30 swims	\$125.00
6	Lifeguard Training	resident	session	\$187.25
7		non-resident	session	\$234.00
8	Lap Swim	adult resident	day	\$6.25
9		adult non-resident	day	\$7.75
10		senior resident (55+)	day	\$4.75
11		senior non-resident	day	\$6.25
12	Recreation Swim	3-17 years resident	day	\$5.25
13		3-17 years non-res	day	\$6.50
14		18-55 years resident	day	\$6.25
15		18-55 years non-res	day	\$7.75
16		senior resident (55+)	day	\$4.75
17		senior non-resident	day	\$6.25
18	Senior Zone	senior resident (55+)	day	\$4.75
19		senior non-resident	day	\$6.25
20	Group Swim Lessons	resident	2-week session	\$78.00
21		non-resident	2-week session	\$97.50
22	Weekday Private Swim Lessons	resident	1-week session	\$129.00
23		non-resident	1-week session	\$161.25
24	Weekend Private Swim Lessons	resident	day	\$35.25
25		non-resident	day	\$44.75
26	Water Polo	resident	8-class session	\$62.50
25		non-resident	8-class session	\$79.00
27	RECREATION ACTIVITIES			
28	Adventures Day Camp	resident	2-week session all day	\$208.00
29		resident sibling	2-week session all day	\$187.25
30		non-resident	2-week session all day	\$260.00
31		non-resident sibling	2-week session all day	\$234.00
32	Kids Kaleidoscope/MS K2	res/non-resident	1-month session all day	\$395.25
		sibling fee	1-month session all day	\$355.75
33	Tiny Tots	resident	MWF	\$244.50
34		resident sibling	MWF	\$220.50
35		non-resident	MWF	\$305.75
36		non-resident sibling	MWF	\$275.50
37		resident	T/TH	\$187.25
38		resident sibling	T/TH	\$168.50
39		non-resident	T/TH	\$234.00
40		non-resident sibling	T/TH	\$211.00
41	Late Pick-Up Fees	All Children's Programs	Every 5 min or fraction thereof per family	\$10.50
42	Late Payment Fees	All Children's Programs	Per Day Per Child	
43	Preschool Summer Fun Camp	resident	3 day	\$78.00
44		non-resident		\$97.75
45	SENIOR RECREATION ACTIVITIES			

Parks & Community Services

#	Fee Description		Unit	Fee effective 07-01-2024
46	Senior Luncheon	res/non-res	per person	\$10.50
47	Senior Café	res/non-res	per person	\$2.00
48	Active Adult Exercise	resident	per class	\$2.00
49		non-resident	per class	\$2.50
50		resident	10 classes	\$15.50
51		non-resident	10 classes	\$19.50
52		resident	20 classes	\$31.25
53		non-resident	20 classes	\$39.00
54	SPECIALTY CLASSES			
55	Wiggle Room	resident	per child	\$4.25
56		non-resident	per child	\$5.25
57	Wiggle Room Punch Pass	resident	10 entries	\$41.50
58		non-resident	10 entries	\$52.00
59	Kinder gym	resident	1st child	\$8.25
60		resident	2nd child	\$7.25
61		non-resident	1st child	\$10.50
62		non-resident	2nd child	\$9.25
63	Kinder gym Punch Pass	resident	5 entries	\$41.50
64		non-resident	5 entries	\$52.00
65	SPORTS			
66	Adult Softball	resident	team	\$549.00
67		non-resident	player	\$20.75
68	Adult Volleyball (sixes)	resident	team	\$322.50
69		non-resident	player	\$20.75
70	Adult Volleyball (fours)	resident	team	\$208.00
71		non-resident	player	\$20.80
72	Youth Basketball	resident	player	\$169.50
73		non-resident	player	\$212.25
74	Youth Basketball Adaptive or Kindergarten	resident	player	\$154.00
75		non-resident	player	\$192.50
76	Participant Fee	League Players	player	\$26.00
77	FACILITIES - INDOOR *			
78	Clock Tower	deposit	event	\$520.00
79		deposit local non-profit	event	\$156.00
80		local non-profit	Mon-Sun per hour	\$88.00
81			Fri - Sun per hour	\$101.50
82		resident	Mon-Thur per hour	\$175.75
83		non-resident	Mon-Thur per hour	\$291.25
84		resident	Fri-Sun per hour	\$202.75
85		non-resident	Fri-Sun per hour	\$366.00
86		alcohol fee	event	\$121.75
87	City Gym	deposit	event	\$260.00

Parks & Community Services

#	Fee Description		Unit	Fee effective 07-01-2024
88		Sport Deposit	per event	\$52.00
89		local non-profit	per hour	\$46.25
90		resident	per hour	\$92.50
91		non-resident	per hour	\$127.00
92		drop in resident	per program	\$4.25
93		drop in non-resident	per program	\$5.25
94		drop in youth	per program	\$2.00
95	Gym - Kinder gym Parties	resident	for 10 kids	\$131.00
96		non-resident	for 10 kids	\$163.25
97		deposit	event	\$62.50
98		extra kids	up to 10 extra	\$6.25
99	Senior Center	local non-profit	per hour	\$47.75
100			Fri - Sun per hour	\$52.00
101		resident	Mon- Thur per hour	\$95.75
102		non-resident	Mon-Thur per hour	\$181.00
103		resident	Fri-Sun per hour	\$104.00
104		non-resident	Fri-Sun per hour	\$194.50
105		deposit	event	\$260.00
106		deposit local non-profit		\$156.00
107		alcohol fee	event	\$121.75
108	Community Center	local non-profit	per hour	\$47.75
109			Fri - Sun per hour	\$52.00
110		resident	Mon-Fri per hour	\$95.75
111		non-resident	Mon-Fri per hour	\$181.00
112		resident	Sat-Sun per hour	\$104.00
113		non-resident	Sat-Sun per hour	\$194.50
114		deposit	event	\$260.00
115		deposit local non-profit	event	\$156.00
116	FACILITIES - OUTDOOR *			
117	Jumper Fee			\$33.25
118	City Park Gazebo	resident		\$250.75
119		non-resident		\$325.50
120		deposit		\$260.00
121	Fields Rental	resident	per field/per day	\$30.25
122		non-resident	per field/per day	\$37.50
123	Field Light Fee	Resident	per field per day	\$5.25
124		Non-resident	per field per day	\$6.50
125	Marina Green Lawn or Pavilion	deposit	area/event	\$260.00
126		resident		\$250.75
127		non-resident		\$407.75
128	Picnic Areas	resident	per section/per day	\$111.25
129		non-resident	per section/per day	\$327.50
130	Pool - Group User Rental Lane Line Fee	Resident	hourly / per lane	\$6.25
131		Non-resident	hourly/ per lane	\$7.75
132	Pool Rentals	resident	1-30 persons/hr	\$138.25

Parks & Community Services

#	Fee Description		Unit	Fee effective 07-01-2024
133		non-resident	1-30 persons/hr	\$172.75
134		resident	31-75 persons/hr	\$164.25
135		non-resident	31-75 persons/hr	\$206.00
136		resident	76+ persons/hr	\$182.00
137		non-resident	76+ persons/hr	\$226.75
138		wading pool resident	hr	\$51.00
139		wading pool non-res	hr	\$65.50
140	CEMETERY FEES**			
141	Burial Site	Plot Fee		\$1,776.25
142	Opening/Closing Fee	Reg Business Hours		\$4,449.00
143		After hours/Weekend		\$5,029.50
144	Cremation Section	Plot Fee		\$907.00
145	Opening/Closing Fee	Reg Business Hours		\$1,040.00
146		After hours/Weekend		\$1,175.25
147	Vault Fee			\$710.25
148	Multiple Use Fee	Cremation Remains Only		\$1,040.00
149	Marker Placement Fee			\$664.50
150	Plastic Liner Fee			\$165.25
151	Disinterment			\$4,449.00
152	MISCELLANEOUS			
153	Filming Permit	Application	event	\$109.25
154		Still photography	day	\$54.00
155		Video production	day	\$109.25
156		Facilities and park rentals	day	\$272.50
157		Television/film production	day	\$109.25
158	Special Event Permit	Application	processing	\$54.00
159	Tree Permit Application Fee	Application	processing	\$78.00
160	Tree Replacement Fee		for first tree	\$104.00
161			for every tree after first	\$78.00
162	Commerical Tree Replacement Fee		per tree	\$182.00
163	Equivalent Fees and Charges ***			Determined by Director
164	Related Fee Reduction ***			Determined by Director

Police

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
1	SERVICES & CHARGES			
2	Cassette Tapes, Audio & Video			
3	Per Tape/CD/DVD	36.60		\$38.06
4	False Alarm Charge			
5	Registration Fee	25.00		\$25.00
6	First false alarm in calendar year	0.00		\$0.00
7	Second false alarm in calendar year	100.00		\$100.00
8	Third false alarm in calendar year	200.00		\$200.00
9	Fourth and subsequent false alarm in calendar year	300.00		\$300.00
10	Response to non-registered alarm	100.00		\$100.00
11	Late Fee for invoice over 30 days	10% of invoice		10% of invoice
12	Fingerprinting			
13	DOJ Live Scan	32.00		\$32.00
14	FBI Live Scan	17.00		\$17.00
15	Live Scan (Non- profit employees, school employees, volunteers, foster/adoptive parent applicants, POST Napa Police Academy students)	26.80		\$27.87
16	Live Scan (All others)	69.20		\$71.97
17	Parking Violation			
18	Benicia Municipal Code Violations	51.40		\$51.40
19	Disabled Parking Violation	375.30		\$375.30
20	Photographs			
21	Per Compact Disk (CD)	86.40		\$89.86
22	Reports			
23	Traffic Collision Report			
24	First Five Pages	16.65		\$17.32
25	Each Additional Page	0.11		\$0.11
26	Crime Reports			
27	First Fifty Pages	16.65		\$17.32
28	Each Additional Page	0.11		\$0.11

Police

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
29	Stolen Vehicle Reports			
30	First Two Pages	16.65		\$17.32
31	Each Additional Page	0.11		\$0.11
32	Storage of Firearm(s)			
33	Administration Fee	207.60		\$215.90
34	Daily Storage Fee after Owner Notification	n/a		n/a
35	Vehicle Tow Releases			
36	Involving an Arrest, 14601 VC or 12500 VC Violation	183.90		\$191.26
37	All Other Towed Vehicles	183.90		\$191.26
38	Traffic Collision or Victim of Crime	183.90		\$191.26
39	Other Services & Charges			
40	ABC Letters (for-profit)	509.30		\$529.67
41	ABC Letters (non-profit)	5.00		\$5.20
42	Local Records Check	69.20		\$71.97
43	Repossessed Vehicle Release	34.60		\$34.60
44	VIN Verification	84.40		\$87.78
45	LICENSES & PERMITS			
46	Adult Business			
47	Initial Application Fee	715.00		\$743.60
48	Annual regulatory license renewal fee	103.10		\$107.22
49	Adult Business Non-Performer			
50	Initial Application Fee	257.40		\$267.70
51	Annual license renewal	103.10		\$107.22
52	Adult Performer			
53	Initial Application Fee	257.40		\$267.70
54	Annual license renewal	103.10		\$107.22
55	Bingo Permit			
56	(Per BMC 5.12.040) Not to Exceed	69.20		\$71.97
57	Renewal Permit	34.60		\$35.98
58	Bicycle License & Registration			

Police

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
59	Initial License	34.60		\$35.98
60	Renewal	34.60		\$35.98
61	Cardroom Employees Permit			
62	Initial Permit	257.40		\$267.70
63	Renewal Permit	101.00		\$105.04
64	Permit Transfer	34.60		\$35.98
65	Concealed Weapons Permit			
66	Fortune Telling Permit			
67	Initial Permit	257.40		\$267.70
68	Renewal Permit	101.00		\$105.04
69	Massage Registration Certificate			
70	Registration Certificate	49.00		\$50.96
71	Mobile Food Vendor's Permit			
72	Initial Permit	257.40		\$267.70
73	Renewal Permit	101.00		\$105.04
74	Public Safety License			
75	Cannabis Public Safety License	11,610.00		\$12,074.40
76	Cannabis Public Safety Permit Renewal	5,929.95		\$6,167.15
77	Solicitor Permit			
78	Initial Permit	257.40		\$267.70
79	Renewal Permit	102.30		\$106.39
80	Taxi Permit			
81	Initial Permit	257.40		\$267.70
82	Renewal Permit	101.00		\$105.04
83	Tobacco Retail License			
84	Initial Permit	500.00		\$520.00
85	Renewal Permit	450.00		\$468.00
86	Equivalent Fees and Charges			
87	Determined by Director	Varies		Varies

Police

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
88	Related Fee Reduction			
89	Determined by Director	Varies		Varies
90	ANIMAL CONTROL			
91	Dog Licensing Fees			
92	1 Year	60.00		\$60.00
93	2 Years	120.00		\$120.00
94	3 Years	180.00		\$180.00
95	Dog License - Altered Dog			
96	1 Year	25.00		\$25.00
97	2 Years	40.00		\$40.00
98	3 Years	60.00		\$60.00
99	Dog License - Unaltered Dog - Senior (65+) Rate			
100	1 Year	30.00		\$30.00
101	2 Years	60.00		\$60.00
102	3 Years	90.00		\$90.00
103	Dog License - Altered Dog - Senior (65+) Rate			
104	First Dog	0.00		\$0.00
105	Additional Dogs - 1 Year	15.00		\$15.00
106	Additional Dogs - 2 Years	20.00		\$20.00
107	Additional Dogs - 3 Years	25.00		\$25.00
108	Dog License - Late Fees			
109	After 30 days	16.10		\$16.10
110	After 60 Days	26.80		\$26.80
111	Mini Pig Licensing Fees			
112	Mini Pig License - Unaltered			
113	1 Year	64.30		\$64.30
114	2 Years	122.20		\$122.20
115	3 Years	181.20		\$181.20
116	Mini Pig License - Altered			

Police

#	Fee Description	Current Fee/Charge	Unit	Fee effective 07-01-2024
117	1 Year	23.60		\$23.60
118	2 Years	42.90		\$42.90
119	3 Years	63.30		\$63.30
120	Other Animal Control Fees			
121	Pick Up Trapped Animals (Domestic)	208.30		\$216.63
122	Dog Redemption			
123	1st Offense	42.90		\$42.90
124	2nd Offense	64.30		\$64.30
125	3rd Offense	80.40		\$80.40
126	Future Offenses	\$75 plus \$15 Per Additional Violation		\$75 plus \$15 Per Additional Violation
127	Animal Disposal	104.20		\$108.37
128	Pick Up for Surrender	208.30		\$216.63
129	Bee Keeping Permit	53.60		\$53.60

RESOLUTION NO. 23- 46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA APPROVING MASTER FEE SCHEDULE CHANGES TO IMPLEMENT THE USER FEE STUDY

WHEREAS, the City of Benicia conducted a user fee study to determine the full costs incurred by the City to support the various activities for which the City charges user fees; and

WHEREAS, the master fee schedule is a listing of all user fees and increases to fees are intended to provide cost recovery for specific programs services benefiting the user and limiting the general fund subsidy and cost burden of the community as a whole; and

WHEREAS, the City Council has reviewed the proposed fee schedules for these divisions and departments and has determined that the fees in the Master Fee Schedule are appropriate for the various types of applications; and

WHEREAS, the highlighted fees in the master fee schedule (Exhibit A) are being altered, amended, or increased. All other fees set forth in Exhibit A will remain in effect as originally adopted with resolutions 17-133,19-53a, 19-53b. 19-105, 20-09, 20-08, and 20-32.

WHEREAS, fees allowable for annual increase will be adjusted annually on July 1 at a rate equivalent to the annual April to April change of the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the San Francisco-Oakland-Hayward, CA area; and

WHEREAS, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in Benicia Herald, a newspaper of general circulation, on April 30, 2023, and May 5, 2023 in accordance with Government Code §6062a; and

WHEREAS, the adjusted development and other fees do not exceed the estimated reasonable costs of providing the services in accordance with Government Code §§66013 and 66014; and

WHEREAS, the adoption of processing fees does not constitute a project as defined by §15378(b)(4) of the California Environmental Quality Act Guidelines.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Benicia does hereby approve the Master Fee Schedule (Exhibit A).

BE IT FURTHER RESOLVED THAT this resolution shall become effective July 16, 2023, following a 60-day waiting period because some fees such as Building and Planning fees require a waiting period.

BE IT FURTHER RESOLVED THAT Planning design review fees number 19, 20, 21, 22 which are applicable to a project in the H overlay district shall become effective January 1, 2024.

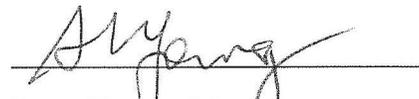
On motion of Council Member **Scott**, seconded by Council Member **Campbell**, the above Resolution was adopted, as amended, by the City Council of the City of Benicia at a regular meeting of said Council held on the 16th day of May 2023 by the following vote:

Ayes: **Council Members Birdseye, Campbell, Macenski, Scott, and Mayor Young**

Noes: **None**

Absent: **None**

Abstain: **None**



Steve Young, Mayor

Attest:



Lisa Wolfe, City Clerk



Date

RESOLUTION NO. 23- 144

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA APPROVING REVISIONS TO THE MASTER FEE SCHEDULE – PLANNING FEES

WHEREAS, the City of Benicia conducted a user fee study to determine the full costs incurred by the City to support the various activities for which the City charges user fees; and

WHEREAS, the Master Fee Schedule is a listing of all user fees and increases to fees are intended to provide cost recovery for specific programs services benefiting the user and limiting the general fund subsidy and cost burden of the community as a whole; and

WHEREAS, the adopted the Master Fee Schedule on May 16, 2023 and at that time directed that implementation of fees for design review in historic districts be deferred until January 1, 2024, to allow for completion of zoning amendments to modify and streamline design review procedures; and

WHEREAS, City Council Priority Project 4.5 for FY 23-24 is to enhance downtown via fiscal incentives by establishing a program to credit the cost of pre-application meetings to subsequent Planning applications for certain commercial, mixed-use, and residential projects; and

WHEREAS, on November 7, 2023 the City Council conducted a public hearing and introduced an ordinance to streamline design review procedures, received a recommendation concerning fee revisions for design review and preliminary housing and pre-applications, and directed preparation of a resolution revising the Master Fee Schedule; and

WHEREAS, upon review of design review fees, it was noted that staffing changes resulted in some modest changes to the user fee study and a corresponding reduction of certain Planning fees for various types of development applications; and

WHEREAS, on City Council has reviewed the proposed revisions to the fee schedule for the Planning Division and has determined that the fees in the Master Fee Schedule are appropriate for the various types of applications; and

WHEREAS, the fees in the Master Fee Schedule (Exhibit A) are being altered, amended, or increased. All other fees set forth in Exhibit A will remain in effect as originally adopted with resolutions 17-133,19-53a, 19-53b. 19-105, 20-09, 20-08, 20-32 and 23-46; and

WHEREAS, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in Benicia Herald, a newspaper of general circulation, on November 5, 2023, and November 12, 2023 in accordance with Government Code §6062a; and

WHEREAS, the adjusted development and other fees do not exceed the estimated reasonable costs of providing the services in accordance with Government Code §§66013 and 66014; and

WHEREAS, the update to the Master Fee Schedule is statutorily exempt from CEQA as it is an administrative activity of the City that does not have the potential for direct or indirect physical change on the environment, and is therefore not a “project” as defined in section 15378 of the CEQA Guidelines and as provided in section 15060(c).

WHEREAS, the User Fee Study shall be updated to include the fully burdened hourly rate for the Deputy Public Works Director – Engineering in alphabetical order as provided below; and

Department	Position	S&B Hourly Rate	Direct %	Indirect %	Fully Burdened Hourly Rate
010: PUBLIC WORKS ADMIN	PW Admin - DEPUTY PUBLIC WORKS DIRECTOR/CITY ENGINEER	158.46	12%	0%	\$180.07

WHEREAS, the Planning Fees No. 5, 6, 8, 9, 11 through 13, 19 through 40, and 70 of the Master Fee Schedule and notes shall be revised and updated (Exhibit A).

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Benicia does hereby approve the Master Fee Schedule (Exhibit A).

BE IT FURTHER RESOLVED THAT the reduced fees of this resolution shall become effective immediately. Any increased fees shall become effective on January 20, 2024 following a 60-day waiting period because some fees such as Building and Planning fees require a waiting period.

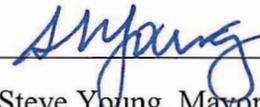
On motion of Council Member **Birdseye**, seconded by Council Member **Scott**, the above Resolution was adopted by the City Council of the City of Benicia at a regular meeting of said Council held on the 21st day of November 2023 by the following vote:

Ayes: **Council Members Birdseye, Campbell, Macenski, Scott, and Mayor Young**

Noes: **None**

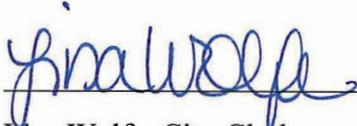
Absent: **None**

Abstain: **None**



Steve Young, Mayor

Attest:



Lisa Wolfe, City Clerk

November 27, 2023

Date